**Temple Isaiah Inclusion Check List**

**Please use this checklist to meet the diverse needs of our community.**

**Exterior of Facility:**

* Adequate accessible parking for specific event
* Unlock accessibility double doors
* Greeter for assistance at curb

**Interior of Facility:**

* Unlock accessible bathroom doors
* Quiet place to sit: unlock library doors
* Area with piped in audio
* Use unscented/ hypoallergenic cleaning products
* Vacuum using HEPA filter
* Dust & clean air filters

**Outreach Practices:**

* Organizers are aware of inclusive practices & organization mission
* Efforts have been made to ensure meaningful participation
* Offer transportation
* Communication/publication uses inclusive language
* Contact person listed to support special arrangements

**Programming/Worship**

* Turn all lights on
* Prop open all doors
* Seat configuration to accommodate wheelchair or walker ahead of time
* Seating with arms
* Assistive listening devices: check batteries and earphones
* Assess need for language interpreter
* Name tags

**(over)**

**Worship:**

* Ushers
* Name tags
* Large print prayer book readily available
* Braille prayer book
* “Thinking tools” are located on the prayer book cart
* Adapted liturgy for diverse participants
* Announce page numbers frequently
* Use inclusive welcoming language: “If you are able…

 **Food Practices:**

We will offer a variety of food options with best intentions to meet the needs of our diverse community. Each consumer will make selections based on their personal dietary needs.

* Contact participants ahead of program regarding special needs
* Practice “safe” food handling
* Label foods: Ingredients, no dairy, gluten free etc..
* Offer whole fruit: clementines, bananas
* Offer mini packaged snacks with labels from approved list

Questions?

Please contact Inclusion Specialist, Rebecca Winters at inclusion@templeisaiah.net