

**The following is a checklist of the questions asked on the Exemplar Congregation application form. You can use this checklist as a guide to help you compile your information, before inputting it into the site when you are ready to submit your application.**

**Page One:**

Name and address of your congregation

URL of congregational website (if applicable)

Please list the person who should be contacted as a mentoring contact.

Name(s) of others involved in the area(s) of inclusion in which you are applying to be named as exemplary. Include any rabbis, educators, Inclusion Committee members or others who have been involved.

Number of members of the congregation (to get a sense of what percentage involved in inclusion efforts)

Please attach a picture of the outside of your congregation. Please also include photos of your inclusion programs or modifications, i.e. accessible bima, elevators, signage. If you would like to include photos that include individuals (i.e. children with visible disabilities and not, adults using wheelchairs, sign language interpreters, etc.) please be certain that you have the appropriate permission and releases so that we can post these photos.

**Page Two:**

Area(s) of Inclusion your congregation is involved in (checklist).

Does your congregation have an Inclusion Committee?

How was this program or policy developed?

How many people are involved in this effort? (Those who use the accommodations, those who are part of the programs that involve full participation of people with disabilities, etc.)

How were people with disabilities involved in the development of this policy or program?

When was it begun?

How did you fund this effort?

If you worked with consultants or community agencies/organizations can you please share their names and indicate how these resources were helpful to you?

How do you make others within and beyond the community aware of this initiative/program/policy?

**Page Three:**

Do your synagogue website (if you have one), printed materials, newsletters, etc. all indicate your commitment to a policy of inclusion and providing needed accommodations? If you would like, please include screen shots and photos,

What history, materials, process, etc. can you share with other congregations as they move forward with their own inclusion efforts? Please attach any documents you think would be helpful.

What evidence do you have that more people with disabilities and their families feel welcome and are participating in your congregation? Anecdotal impressions as well as numbers of people are appreciated. Please attach any documents you think would be helpful.

Can you please describe ways in which attitudes and misconceptions about people with disabilities have been changed among your members as a result of these efforts?

How will you share and use the study sessions and other resources on the Disabilities Online Learning Site with staff and lay leaders?

What further inclusion efforts are you hoping to make?